

Utah Agricultural Experiment Station Equipment Grant Program 2019

The Utah Agricultural Experiment Station (UAES) requests proposals for capital equipment grants to be submitted to the UAES no later than 5:00 p.m. on **Friday, March 15, 2019**. Capital equipment is equipment that costs more than \$5,000. The Office of Research (OR) will be releasing their call for capital equipment grant proposals shortly. There is an advantage for the UAES to use the limited funding we have for new equipment as the required match for OR equipment grants. This is one reason we are issuing this call for UAES equipment grant proposals at this time. However, because OR gives preference to equipment that can be used across a number of units at the University, some needed equipment may be too specialized to compete well for OR equipment grant funding. Consequently, it may be necessary to identify an alternative source of funds to meet the expectation of a minimum 50% match. Equipment should be purchased before the end of FY2019 (i.e., June 30, 2019).

Decisions will be announced to provide sufficient time to apply for OR equipment grants with committed matching funds from UAES (the likely due date for OR Capital Equipment Grant proposals is April 19, 2019). If UAES equipment proposals requiring an OR match are selected but in turn fail to be selected by OR for funding, the funds allocated by UAES will be released to the general UAES equipment pool unless the faculty member can come up with another source of matching funds. All UAES capital equipment grant proposals must include the following:

1. A cover page with all of the required information and the signatures of the applicant and department head. **The applicant must have an active UAES project** and must indicate their UAES project number(s) on the cover page. The applicant must also be current with all UAES reports.
2. A one- to two-page description of the equipment to be purchased (single-spaced, 12-point font with one-inch margins on all sides) with justification for why it is needed and how it will enhance the research mission of the UAES. Describe the critical research need that the equipment will meet and justify the cost of the equipment. Provide information on: the estimated frequency of the equipment's use, location of equipment, access to the equipment, and anticipated research impact of the equipment (eligibility for grants, published research, etc.). Describe who other potential users of the equipment would be and their units. Proposals must include a cost-sharing plan that indicates the source(s) and amount of cost-sharing funds. A minimum 50% match from non-UAES funds is expected. OR equipment grants also require at least a 50% cost share. If seeking an OR equipment grant this should be stated together with the cost-sharing percentages for UAES and OR. For proposals not seeking OR equipment funding, a cost-sharing plan must be presented that indicates the source(s) and amount of cost-sharing funds (potential sources include: discretionary faculty research funds, departments, colleges, etc.). UAES decisions relating to these proposals will take the cost-sharing plan into account.
3. Quotes and/or equipment brochures may be included as optional appendixes.

Proposals are due before 5:00 p.m. on **Friday, March 15, 2019** and must be submitted electronically at <https://uaes.usu.edu/internal/project-support>. Please submit a single PDF document assembled in the following order: (1) Cover Page, (2) two-page description of the equipment being requested (see details above), and (3) quote(s) or equipment brochure(s). Questions may be directed to Chris Davies at chris.davies@usu.edu or 435-797-1900.