

UAES Equipment Grant Program 2017

The Utah Agricultural Experiment Station (UAES) requests proposals for capital equipment grants to be submitted to the UAES no later than 5:00 p.m. on **Friday, March 24, 2017**. The Office of Research and Graduate Studies (RGS) will be releasing their call for capital equipment grant proposals shortly and there is a potential advantage for the UAES to use the limited funding we have for new equipment as the required match on RGS equipment grants. This is one reason we are issuing this call for UAES equipment grant proposals at this time. However, because RGS gives preference to equipment that can be used across a number of units at the University, some needed equipment may be too specialized to compete well for RGS equipment grant funding. Consequently, it may be necessary to identify an alternative source of funds to meet the expectation for cost-sharing. USDA now requires prior approval for all capital equipment costing \$5,000 or more. Consequently, UAES equipment grant awards are subject to approval by USDA and there will be a delay of at least 30 days after decisions are made before equipment can be purchased.

Decisions will be announced to provide sufficient time to apply for RGS equipment grants with committed matching funds from UAES (RGS Capital Equipment Grant proposals will likely be due to RGS on April 17th). If UAES equipment proposals requiring an RGS match are selected but in turn fail to be selected by RGS for funding, the funds allocated by UAES will be released to the general UAES equipment pool unless the PI can come up with another source of matching funds. All UAES capital equipment grant proposals must include the following:

1. A cover page with all of the required information and the signatures of the applicant and department head. **The applicant must have an active UAES project** and must indicate their UAES project number(s) on the cover page. The applicant must also be current with all UAES reports.
2. A one- to two-page type-written description of the equipment to be purchased with justification for why it is needed and how it will enhance the research mission of the UAES. Describe the critical research need that the equipment will meet and justify the cost of the equipment. Provide information on: the estimated frequency of the equipment's use, location of equipment, access to the equipment, and anticipated research impact of the equipment (eligibility for grants, published research, etc.). Describe who other potential users of the equipment would be and their units. A plan for cost sharing must be included. RGS equipment grants require at least a 50% cost share. If seeking an RGS equipment grant this should be stated together with the cost-sharing percentages for UAES and RGS. For proposals not seeking RGS equipment funding, a cost-sharing plan must be presented that indicates the source(s) and amount of cost-sharing funds. While cost-sharing is expected, no minimum cost-sharing percentage for non-RGS seeking proposals is required. UAES decisions relating to these proposals will, however, take the cost-sharing plan into account.
3. A quote and/or equipment brochure may be included as optional appendixes.

UAES Capital Equipment Proposals should be submitted by e-mail to Darlene Orduno at darlene.orduno@usu.edu with a copy to Chris Davies at chris.davies@usu.edu no later than 5:00 p.m. on **Friday, March 24, 2017**. Please put UAES Equipment Grant in the subject line to make sure that we don't overlook your application. Furthermore, if you don't receive an acknowledgement of receipt within one week please contact us to make sure that we have received your proposal. Questions may be directed to Chris Davies at chris.davies@usu.edu or 435-797-1900.